

CURRICULUM VITAE



KARAGLANIS IOANNIS

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Athens

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WORK EXPERIENCE

Feb. 23 – Today	AVANT MAR (Opening) Member of Leading Hotels of the World Member of Grivalia Reservations Manager	Paros
Nov. 20 – Jan. 23	Villas Manager & Events Coordinator Self -Employed	Pylos
May 19 – Dec. 20	THEASIS REAL ESTATE Sales	Pylos
May 17 – April 19	HIPPIE CHIC HOTEL Hotel Manager	Mykonos
Apr. 16 – May 17	LA MALTESE HOTELS Sales & Revenue Manager	Athens
Jan. 16 – Apr. 16	MYKONOS BLANC HOTEL Member of Hotel Brain Reservation Sales Agent	Mykonos
Feb. 15 – Nov. 15	HIPPIE CHIC HOTEL Hotel Manager	Mykonos
Sep. 14 – Nov. 14	THE BONE RESTAURANT Member of Aqua Vista Hotels PR, Marketing & Communication Manager	Santorini

July 14 – Nov. 14	AVIANTO SUITES/ALIKO LUXURY SUITES/ AISLING MICRO HOTEL Member of Aqua Vista Hotels Hotel Manager	Santorini
Nov. 11 – Apr. 14	DESIGUAL Sales	Antwerp, Belgium
March 10 – August 11	AVA HOTEL & SUITES Reservations - Front Office - Guest Relations	Athens
April 08 – Nov. 08	Arion Resort & Spa, ASTIR PALACE Member of the Starwood group hotels Floor Supervisor	Athens
May 07 – Sept. 07	MYKONOS AMMOS HOTEL Front Office - Reservations – Assistant of Accounts Department	Mykonos
March 06 – Nov. 06	ASTRA SUITES Front Office Manager	Santorini
March 05 – Nov. 05	ASTRA SUITES Front Office Agent	Santorini
March 04 – Nov. 04	ASTRA SUITES Night Auditor	Santorini

OTHER EXPERIENCE

- Knowledge & Experience in Reservations, IDS-GDS, On-line bookings, Sales & Marketing, Revenue Knowledge
- Public Relations with the National & International Touristic Market

EDUCATIONAL BACKGROUND

2000 – 2002 **Private Institute “Le Monde”**
Specialized in Hotel Management

BASIC COURSES: Economics, Accounting concerning Hotel Business, Marketing, Hotel Business Management, Personnel Management, Touristic Politics, Touristic Psychology, P.R. (Public Relations), Proper & Upgraded Customer Confrontment, Conference Organization, Organization & Function of Hotels, Organization & Function of Restaurants, F & B Management, Bar, Oenology, General Gastronomy

GRADUATION ESSAY CONCERNING: Human Resources Management

2000 Graduation from the General High School of Pylos

SEMINARS & TRAININGS:

- 1) Food Hygiene & Safety Certification (EFET)
- 2) LQA Standards Training
- 3) GDPR Certification
- 4) First Aid Training
- 5) Fire Safety Training
- 6) Conference concerning 'Tourism & Occupation'
- 7) Body language as a way of communicating in Tourism
- 8) Yield Management
- 9) Touristic Design & Evolution of Holiday Resorts
- 10) Participation in the convention about: Olympics 2004,
Tourism & Education

OTHER SKILLS

Languages

- Greek : mother tongue
- English : fluent (First Certificate)
- Dutch : Niveau 2.2

PC Knowledge

- Microsoft Office, Use of Internet, E-mail, On-line bookings, IDS-GDS
- Use of hotel programs PMS: Opera Cloud, Opera Xpress 5, Hart, Perseus, Protel, Fidelio Suite 8, Epitome, Ermis, Smart Soft (E-Commerce), Alexandros

LEISURE ACTIVITIES

- Travelling
- Public Relations
- Organizing Events
- Cycling - Swimming
- Decoration